

2.1 ENGLISH AND COMMUNICATIONS SKILLS-II

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RATIONALE

Communication skills play an important role in career development. This subject aims at introducing basic concepts of communication besides laying emphasis on developing listening, speaking, reading and writing skills.

LEARNING OUTCOMES

After undergoing the subject, the students will be able to:

- Make proper oral presentations. ●
Speak confidently.
- Debate properly.
- Write accurate official/business letters. ●
Respond to telephone calls effectively. ●
Overcome communication barriers.

DETAILED CONTENTS

1. Functional Grammar and Vocabulary (12hrs)

Theory and Practical exercises on following:

One word substitution
Functional Grammar and Vocabulary
Prefixes and Suffixes
Punctuation
Narration
Idioms and Phrases

2. Reading (9hrs)
Comprehension, Vocabulary enrichment and grammar exercises based on the following readings:

Section-I

- The Last Leaf - O'Henry Sparrows -
- K A Abbas
- The Postmaster - Rabindra Nath Tagore

Section-II

- NightoftheScorpion- Nissim Ezekiel
- AlltheWorldisaStage-WilliamShakespeare ▪
- Success –Emily Dickenson
- Daffodils–WilliamWordsworth

3. Writing (24hrs)

WritingResumeandCoverletter
Correspondence:Businessand Official
ReportWriting–Introductionandfeaturesofgoodreport.
Press Release
MemosandCirculars
Notices(lost,found,andauction)
AgendaandMinutes ofMeetings
Filling-updifferentformssuchasbankformandon-lineformfor
placement etc.
PrecisWriting
Email writing

LIST OF PRACTICALS

1. Groupdiscussiononsomecurrenttopic ofinterest.
2. Smallspeechusingvoicemodulation.
3. Debate
4. Mannersand Etiquette
5. Powerpointpresentation
6. Telephonicconversation:Generaletiquetteformakingand receiving calls.
7. Mockinterviews

INSTRUCTIONAL STRATEGY

Open source software should be used to help the students in developing listening skills. Studentcentred activitiessuchas group discussions,roleplayshouldbe usedtoensure active participation of students in the classroom.

RECOMMENDED BOOKS

1. Revathi, Srinivas, “Communicating Effectively in English, Book-I”, Abhishek Publications, Chandigarh.
2. Mohan,Krishna&MeeraBanerji,“DevelopingCommunicationSkills(2ndEdition)”, PublishedbyMacmillanPublishersIndia Ltd;New Delhi.
3. Eastwood, John, “Oxford Practice Grammar”, Oxford University Press, London

4. Chadha, R. K., "Communication Techniques and Skills", Dhanpat Rai Publications, New Delhi.
5. Wren & Martin, "High School English Grammar and Composition", S. Chand & Company Ltd., Delhi.
6. Kumar, Sanjay & Pushp Lata, "Communication Skills", Oxford University Press, New Delhi

WEBSITES FOR REFERENCE

1. <http://www.mindtools.com/page8.html>
2. <http://www.letstalk.com.in>
3. <http://www.englishlearning.com>
4. <http://learnenglish.britishcouncil.org/en/>

SUGGESTED DISTRIBUTION OF MARKS

Topic No.	Time Allotted (Hrs)	Marks Allotted (Out of 50)
1	12	12
2	9	12
3	24	26
Total	45	50

APPLIED MATHEMATICS–II

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RATIONALE

Applied mathematics forms the backbone of engineering students. Basic elements of differential calculus, integral calculus and differential equations have been included in this course. This will develop analytical abilities to apply in engineering field and will provide continuing educational base to the students.

LEARNING OUTCOMES

After undergoing the subject, students will be able to:

- Apply differential calculus to solve max/min and related rate measure problems.
- Apply concepts of definite integrals to calculate the area of a curve bounded by axes.
- Evaluate complex integrals in a simpler way by applying definite integral.
- Solve engineering problems by making use of ordinary differential equations.

DETAILED CONTENTS

1. Differential Calculus (18hrs)

Definition of function; Introduction to limit and continuity (definition only).

Standard differentiation of algebraic, trigonometric, inverse trigonometric functions, logarithmic function and exponential function.

Differentiation of sum, product and quotient of functions, Differentiation of function of a function, differentiation of implicit functions and parametric functions.

Logarithmic differentiation and successive differentiation (excluding nth order).

Application of differential calculus in:

- (a) Rate Measures
- (b) Maxima and minima (single variable functions) using second order derivative only
- (c) Equation of tangent and normal to a curve (for explicit functions only)

2. Integral Calculus (22hrs)

Indefinite integrals, Integration as inverse operation of differentiation with simple examples.

Standard integrals and related simple problems

Simple integration by substitution, by parts and by partial fractions (for linear factors only)

Evaluation of definite integrals (simple problems)

$$\text{Evaluation of } \int_0^{\pi/2} \sin^n x \cdot dx, \int_0^{\pi/2} \cos^n x \cdot dx, \int_0^{\pi/2} \sin^m x \cos^n x \cdot dx$$

using formulae without proof (m and n being positive integers only).

Applications of integration for evaluation of area bounded by a curve and axes (Simple problems).

3. Differential Equations (5hrs)

Definition, order, degree of ordinary differential equations.

Formation of differential equation (up to 2nd order). Solution of Differential equations with Variable separation and Linear Differential equations.

INSTRUCTIONAL STRATEGY

Basic elements of Differential Calculus, Integral Calculus, and Differential Equations can be taught in the light of their applications in the field of engineering and technology. By laying more stress on applied part, teachers can also help in providing continuing education base to the students.

RECOMMENDED BOOKS

1. Grewal, BS, "Elementary Engineering Mathematics", Khanna Publishers, New Delhi
2. Engineering Mathematics by Vol. I & II by S Kohli, IPH, Jalandhar
3. Sabharwal, SS & Dr Sunita Jain, "Applied Mathematics, Vol. I & II", Eagle Parkashan, Jalandhar

4. Engineering Mathematics, Vol I, II & III by V. Sundaram, Vikas Publishing House (P) Ltd., New Delhi
5. Sastry, S.S., "Engineering Mathematics, Vol I & II", Prentice Hall of India Pvt. Ltd.,
6. Pal Srimanta and Subodh C. Bhunia, "Engineering Mathematics", Oxford University Press, New Delhi

SUGGESTED DISTRIBUTION OF MARKS

Topic	Time Allotted (Hrs)	Marks Allotted (Out of 50)
1	18	20
2	22	25
3	5	05
Total	45	50

APPLIED PHYSICS–II

L P
2 2

RATIONALE

Applied physics includes the study of a large number of diverse topics related to things that go in the world around us. It aims to give an understanding of this world both by observation and prediction of the way in which objects behave. Concrete use of physical principles and analysis in various fields of engineering and technology

LEARNING OUTCOMES

After undergoing this subject, the student will be able to;

- Apply the concept of wave motion
- Illustrate laws of reflection and refraction of light.
- Comprehend the phenomenon related to electrostatics
- Comprehend the terms and laws related to electricity and magnetism.
- Make use of laser for engineering applications.

DETAILED CONTENTS

1. Wave motion and its Applications (6hrs)

Wave motion, transverse and longitudinal wave motion with examples, sound and light waves, relationship among wave velocity, frequency and wave length and its application

Free, forced and resonant vibrations with examples

Acoustics of buildings – reverberation, reverberation time, echo, noise, coefficient of absorption of sound, methods to control reverberation time and their applications

Ultrasonics – Introduction and applications.

2. Optics (6hrs)

Laws of reflection and refraction, refractive index, lens formula for thin lenses, power of lens, magnification

Total internal reflection and its applications, Critical angle and conditions for total internal reflection

Simple and compound microscope, astronomical telescope in normal adjustment, magnifying power (Only formula).

3. Electrostatics (6hrs)

Coulomb's law, unit of charge,
Electric field, Electric lines of force and their properties, Electric flux, Electric potential and potential difference
Capacitor and its working principle, Capacitance and its units. Capacitance of parallel plate capacitor (No derivation), Series and parallel combination of capacitors (numericals)
Dielectric and its effect on capacitance, dielectric breakdown

4. Electricity and Magnetism (9hrs)

Electric Current and its Unit, Direct and alternating current,
Resistance and its Units, Specific Resistance, Conductance, Specific Conductance, Series and Parallel combination of Resistances. Factors affecting Resistance, Superconductivity (concept only)
Ohm's law and its verification
Kirchhoff's laws, Wheatstone bridge principle
Heating effect of current, Electric power, Electric energy and its units (related numerical problems)
Introduction to magnetism, Types of magnetic materials. Dia, para and ferromagnetic materials with their properties,
Magnetic field and its units, magnetic lines of force, magnetic flux and their units
Concept of electromagnetic induction, Faraday's Laws and Lenz's law, Galvanometer and its use.

5. Modern Physics (3hrs)

Lasers: its characteristics, spontaneous and stimulated emission, population inversion; Principle, construction and working of Ruby laser, engineering applications of lasers.

LIST OF PRACTICALS (To perform minimum 8 experiments)

1. To find the time period of a simple pendulum
2. To determine and verify the time period of a cantilever
3. To verify laws of reflection from a plane mirror.
4. To find the focal length of a convex lens by the parallax method.
5. To determine the magnifying power of an astronomical telescope
6. To verify Ohm's laws by drawing a graph between voltage and current.
7. To verify laws of resistances in series and parallel combination.
8. To find resistance of a galvanometer by the half deflection method
9. To measure very low resistance and very high resistances using a Slide Wire bridge
10. Use of CRO in plotting AC and DC waveforms.
11. To find wavelength of the laser beam.

INSTRUCTIONAL STRATEGY

Teacher may use various instructional media like models, charts and graphs while imparting instructions. The field application should be made clear before teaching the basics to develop proper understanding of the physical phenomenon. Use of demonstration can make the subject interesting and develop scientific temper in the students.

RECOMMENDED BOOKS

1. Text Book of Physics (Part-I, Part-II); N.C.E.R.T., Delhi
2. Concepts in Physics by H.C. Verma, Vol. I & II, Bharti Bhawan Ltd. New Delhi
3. Practical Physics by C. L. Arora, S Chand Publications
4. Engineering Physics by P.V. Naik, Pearson Education Pvt. Ltd, New Delhi

SUGGESTED DISTRIBUTION OF MARKS

Topic	Time Allotted (hrs)	Marks Allotted (Out of 50)
1	06	10
2	06	10
3	06	10
4	09	15
5	03	05
Total	30	50

APPLIED CHEMISTRY

L P
3 2

RATIONALE

The use of various chemicals and chemical products in diverse technical and engineering fields have repeatedly proved the importance of Applied Chemistry, which enhances its role to a new peak. On the other hand, ever increasing use of such materials will compel engineers, technocrats to acquire essential applied chemistry knowledge in order to select engineering materials, which not only suit them but also provide more environmental compatibility. This situation demands principles of Applied Chemistry in diploma-engineering courses. Principles of Applied Chemistry will enable budding diplomaholders to develop scientific temper and appreciate importance of chemistry. Hence the subject of Applied Chemistry.

LEARNING OUTCOMES

After undergoing this subject, the student will be able to:

- Interpret both qualitative and quantitative aspects of simple chemical substances. •
Substantiate the laws and principles on which structure of atom is established.
- Understand types of bonds in chemical substance and their influence on the properties of chemical substances.
- Prepare solution of required concentrations.
- Understand qualitatively and quantitatively pH and buffer solutions.
- Significance of pH and buffer solutions and their industrial applications (in the process such as electrolysis, electrochemical machining of materials etc).
- Explain cause and factors adversely affecting natural water quality and remedial measures available for water purification to achieve water quality standards required for domestic, agricultural and industrial applications.
- Appreciate and practice the water conservation techniques.
- Identify and classify the substance based on the electric behavior.
- Realize the laws/principles efficiently used in development of electrochemical cells towards the greener energy.
- Identify most efficient fuel for the engine and engineering applications. •
- Understand the elementary idea of polymers and plastics
- Distinguish different type of plastics and their applications.

DETAILED CONTENTS

1. Basic Concept of Chemistry (2hrs)
Symbols of elements and valency, writing of chemical formulae of simple compounds.
Calculation of molecular masses of CaCO_3 , NaCl , CuSO_4 , NaOH , Ca(OH)_2 , H_2SO_4 , $\text{C}_2\text{H}_2\text{O}_4$. (Atomic mass of elements should be provided)

2. Atomic Structure and Chemical Bonding (8hrs)
 Bohr's model of atom (qualitative treatment only).
 Atomic number, atomic mass number, isotopes and isobars.
 Definition of orbit and orbitals, shapes of s and p orbitals only,
 quantum numbers and their significance,
 Aufbau's principle, Pauli's exclusion principle and Hund's rule electronic
 configuration of elements with atomic number (Z) = 30 only. (Electronic
 configurations of elements with atomic number greater than 30 are
 excluded).
 Chemical bonding and cause of bonding and types of chemical bonding;
 Ionic bond (example NaCl) and Covalent bond (sigma (σ) and pi (π)
 bonds) with examples of H_2, O_2, N_2 and CH_4 Metallic bonding.
3. Solutions (05hrs)
 Definition of solution, solute and solvent with examples
 Methods to express the concentration of solution- molarity (M) and
 molality (m), mass percentage, volume percentage and mole fraction and
 related simple numericals.
 Arrhenius concept of acids and bases. pH of solution, simple numericals on pH
 and industrial applications of pH.
 Definition of buffer solution and types of buffer solutions with examples
 and industrial applications of buffers solutions.
4. Water (10hrs)
 Classification of water – soft water and hard water, action of soap on hard
 water, types of hardness, causes of hardness, units of hardness – mg per
 liter (mgL^{-1}) and part per million (ppm) and simple numericals.
 Disadvantages caused by the use of hard water in domestic industry
 and boiler feed water.
 Removal of hardness-Permutit process and Ion-exchange process.
 Drinking water and characteristics of drinking water.
 Natural water sterilization by chlorine and UV radiation and reverse osmosis
 (elementary idea).
5. ElectroChemistry (6hrs)
 Electronic concept of oxidation, reduction and redox reactions
 Definition of terms: electrolytes, non-electrolytes with suitable examples
 Faraday's laws of electrolysis and simple numerical problems.
 Industrial Application of Electrolysis – Electroplating.
 Application of redox reactions in electrochemical cells (qualitative idea
 only excluding reactions) - commercial dry cell (Primary) and elementary
 idea of secondary cell (Only lead storage battery)
6. Chemistry of Fuels and Lubricants (12hrs)
 6.1. Definition of fuel, classification of fuels (primary and secondary), characteristics
 of good fuel.

Calorific value-higher calorific value, lower calorific value, determination of calorific value of solid or liquid fuel using Bomb calorimeter and numerical examples.

Coal-proximate analysis of coal

Fuel rating –Octane number and Cetane number, fuel-structural influence on Octane and Cetane numbers

Gaseous fuels –chemical composition, calorific value and applications of natural gas (CNG), LPG, producer gas, water gas and biogas. (preparation/manufacture excluded)

Definition of Lubricant and characteristics of good lubricant

Classification of lubricants –liquid lubricants, solid lubricants, semi-solid lubricants with examples

Properties of lubricant: Physical properties –viscosity and viscosity index, cloud point and pour point, flash point and fire point, oiliness. Chemical properties- Total Acid Value or Number (TAV or TAN), carbon residue, saponification value.

7. Polymers and Plastics (02hrs)

Definition of polymer, monomer and degree of polymerization

Brief introduction of plastics - thermo plastics and thermo setting plastics with suitable examples (PVC, PS, PTFE, Nylon 6, Nylon 66, bakelite) distinction between thermo and thermo setting plastics

Applications of polymers in industry and daily life

Introduction to nanomaterials and nanotechnology

LIST OF PRACTICALS

1. Preparation of standard solution of oxalic acid.
2. To determine strength of given sodium hydroxide solution by titrating against standard oxalic acid solution using phenolphthalein indicator.
3. To determine TDS in given sample of water.
4. To determine pH of given solution using pH meter.
5. To prepare $0.1M$ H_2SO_4 given solution using Na_2CO_3 and $NaOH$.
6. Estimation of total alkalinity of given water sample by titrating it against standard sulfuric acid solution.
7. Gravimetric estimation of moisture in the given coal sample (proximate analysis).
8. Gravimetric estimation of ash content in the given coal sample (proximate analysis).
9. Determination of viscosity of given liquid using Redwood viscometers
10. To construct simple Daniell cell and measure its e.m.f. using voltmeter.
11. To estimate hardness of water using EDTA method.

INSTRUCTIONAL STRATEGY

Teachers may take help of various models and charts while imparting instructions to make the concept clear. More emphasis should be laid on discussing and explaining practical applications of various chemical processes and reactions. In addition, students

should be encouraged or motivated to study those processes in more details, which may find practical application in their future professional career.

RECOMMENDED BOOKS

1. Kuricose, J.C. and J. Rajaram, "Chemistry in Engineering", Tata McGraw Hill, Publishing Company Limited, New Delhi.
2. Jain, P.C. & Monika Jain, "Engineering Chemistry", Dhanapat Rai Publishing Company, New Delhi.
3. Ahuja, S.C. and G.H. Hugar, "Eagle's Applied Chemistry (I and II)", Eagle Prakashan, Jalandhar.
4. Rao, C N R, "Understanding Chemistry", Universities Press (India) Pvt Ltd., 2011
5. Chopra, H.K. & A. Parmar, "Engineering Chemistry – A Text Book", Narosa Publishing House, New Delhi.
6. Pandey, Dr. Himanshu, "Engineering Chemistry", Goel Publishing House, Meerut, India.

SUGGESTED DISTRIBUTION OF MARKS

Topics	Time Allotted (hrs)	Marks Allotted (Out of 50)
1.	02	03
2.	08	08
3.	05	06
4.	10	12
5.	06	06
6.	12	12
7.	02	03
Total	45	50

BASICS OF ELECTRICAL AND ELECTRONICS ENGINEERING

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3 2

RATIONALE

This subject gives the knowledge of fundamental concepts and principles of basic electrical and electronics engineering and aims at providing the students to understand the basic concepts and principles of DC and AC Circuits, electromagnetic induction and with basic understanding of various types of materials such as conductors, semiconductors and insulators, p-n junction, need of rectifiers, concept of transistor, working of transistors in various configurations and their applications. The teacher should give emphasis on understanding of concepts by explaining the various terms used in the subject. Practical exercises have been included in order to reinforce various concepts. Industrial/field exposure must be given by organizing industrial visit.

LEARNING OUTCOMES

After going through the subject, the students will be able to:

- Explain the concept of DC circuits and various laws such as Ohm's Law, Kirchhoff's Laws.
- Demonstrate the concept of electro-magnetic induction, self-inductance, mutual inductance and terminologies related to EMI.
- Demonstrate the types of cell and batteries, its construction, applications and steps to maintain the battery.
- Describe the concept of AC quantity and AC circuits containing resistance, inductance and capacitor.
- Plot the V-I characteristics of PN junction diode and Zener diode.
- Explain the concept of Half wave, Full wave and Bridge rectifier and observe waveforms of each.
- Plot input and output characteristics of transistor in CB and CE mode.
- Explain the concept of FET and MOSFET and plot the input, output characteristics

DETAILED CONTENTS

1. DCCircuits

(05hrs)

1.1 Definition of voltage, current, power and energy with their units, Ohm's Law, Difference between ac and dc. Simple problems on series and parallel combination of resistors with their wattage consideration.

Application of Kirchhoff's current law and Kirchhoff's voltage law to simple circuits. Star –Delta connections and their conversion. Concept of Voltage source and current source.

Concept of nodal analysis, Mesh and loop analysis, 1.4

Theorems Superposition theorem, Thevenin's theorem, Norton's theorem, Maximum Power transfer theorem.

2. ElectroMagnetic Induction (05hrs)

Concept of electro-magnetic field produced by flow of electric current, magnetic circuit, concept of magneto-motive force (MMF), flux, reluctance, permeability, analogy between electric and magnetic circuit.

Faraday's laws of electro-magnetic induction, principles of self and mutual induction, self and mutually induced e.m.f.

3. Batteries (06hrs)

Basic idea of primary and secondary cells

Construction, working principle and applications of Lead-Acid, Lithium-ion, Nickel-Cadmium batteries, Charging methods used for lead-acid battery, Care and maintenance of lead-acid battery, Series and parallel connections of batteries

General idea of solar cells, solar panels and their applications

4. AC Fundamentals (06hrs)

Concept of alternating quantities, Concepts of: cycle, frequency, time period, amplitude, instantaneous value, average value, r.m.s. value, maximum value, form factor and peak factor, Representation of sinusoidal quantities by phasor diagrams.

Equation of sinusoidal waveform for an alternating quantity and its derivation

Effect of alternating voltage applied to a pure resistance, pure inductance and pure capacitance.

5. Semiconductor Physics (06hrs)

Basic atomic structure, Concept of insulators, conductors and semiconductors, atomic structure of Germanium (Ge) and Silicon (Si).

Concept of intrinsic and extrinsic semiconductor and types, process of doping.

Energy level diagram of conductors, insulators and semiconductors; minority and majority charge carriers.

Formation of P and N type semiconductors and their conductivity, effect of temperature on conductivity of intrinsic semiconductors.

6. Semiconductor Diode: (06hrs)

PN junction diode, forward and reverse biased PN junction, potential barrier, drift and diffusion currents, depletion layer, V-I characteristics,

Zener diode and their applications.

Application of diode as half-wave, full wave and bridge rectifiers. (without derivation).

Voltage regulators and their types.
Clipper & clippers

7. Bipolar-Transistors (06hrs)

Concept of a bipolar transistor, its structure, PNP and NPN transistors, their symbols and mechanism of current flow; Current relations in a transistor; concept of leakage current;

CB, CE, CC configurations of a transistor and their comparison.

8. Field Effect Transistors (05hrs)

Construction, operation and characteristics of FETs and their applications.

Construction, operation and characteristics of a MOSFET in depletion and enhancement modes and its applications.

CMOS-advantages and applications

LIST OF PRACTICALS

1. Operation and use of the following instruments: voltmeter, ammeter, Wattmeter, Multi-meter, CRO, Signal generator, LCR meter, Regulated Power Supply by way of taking readings of relevant quantities with their help.
2. To verify following network theorems applicable to D.C. circuit. i) Superposition Theorem, ii) Thevenin's Theorem
3. Determination of voltage-current relationship in a dc circuit under specific physical conditions and to draw conclusions.
4. Verification of Kirchhoff's Current and Voltage Laws in a dc circuit
5. Observation of change in resistance of a bulb in hot and cold conditions, using voltmeter and ammeter.

6. To find the ratio of inductance of a coil having air-core and iron-core respectively and to observe the effect of introduction of a magnetic core on coil inductance
7. Identification and connection of batteries in an electronic circuit.
8. Plotting of V-I characteristics of a PN junction diode
9. Plotting of V-I characteristics of a Zener diode.
10. To observe and plot the output wave shape of:
 - a. Half-wave rectifier circuit using one diode
 - b. Full-wave rectifier circuit using two diodes
 - c. Bridge-rectifier circuit using four diodes
11. Plotting of input and output characteristics of transistors in CE & CB configuration.

RECOMMENDED BOOKS

1. Basics of Electrical Engineering by G.L. Marwaha, Eagle Parkashan, Jalandhar.
2. Basic Electrical and Electronics Engineering by SK Sahdev; Dhanpat Rai and Co, New Delhi.
3. A Textbook of Basic Electrical and Electronics Engineering by J.B Gupta, S.K. Kataria & Sons, New Delhi
4. Basic Electronics by Harish C. Saini, Eagle Parkashan, Jalandhar
5. Basic Electronics and Linear Circuit by NN Bhargava, Kulshreshta and SC Gupta, Tata McGraw Hill Education Pvt Ltd., New Delhi.

SUGGESTED DISTRIBUTION OF MARKS

Topic No.	Time Allotted (Hrs)	Marks Allotted (Out of 50)
1	05	06
2	05	06
3	06	06
4	06	07
5	06	07
6	06	07
7	06	06
8	05	05
Total	45	50

DESKTOP PUBLISHING (DTP) FUNDAMENTALS

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- 4

RATIONALE

This course will enable the students to familiarize with the features and use of application packages such as Adobe Photoshop, Corel Draw or any other equivalent latest package(s). They will develop skills in handling the software. Adobe Photoshop will help the students in understanding technical aspects of multimedia content creation, the processes and tools used for designing multimedia systems. This will make the students proficient in designing and developing a multimedia application.

Note: Since this is a practical oriented subject, there will be no theory paper. It is suggested that the teacher should explain the following topics during the practical classes itself.

LEARNING OUTCOMES

After undergoing the subject, the students will be able to:

- Operate and design graphics.
- Use photo-shop software for drawing and editing photos. ●
Identify the tools to create animations
- Reduce the size of various file formats i.e. audio, video and text.
- Demonstrate the concepts related to desktop publishing software. ●
Design visiting cards and advertisement pamphlets.
- Design wedding cards, flex and printed designer boxes.
- Design multi-paged document and drawing pictures for the books. ●
Add special effects in drawing.
- Generate special effects to various types of text in various documents. ●
Add various symbols to a design and creating different patterns.

TOPICS TO BE EXPLAINED THROUGH DEMONSTRATION

1. Introduction

Overview of Desktop Publishing (DTP)

2. Photoshop and Animation Technology

Photo-shop workshop, image editing tools, specifying and adjusting colours, using gradient tools, selection and move tools, transforming path drawing and editing tools, using channels, layers, filters and actions

AnimationTechnology

Definition,HistoryofAnimation,Typesofanimation-2Dand3D,Basicprinciplesof animation, Various Terms-Animation Drawings/Cels, Rough Drawings, Clean ups, Colour reference drawings, Layout, Model Sheet, Key Drawings and in Between, Master Background, Concept Piece, Character drawing, Story Board.

2. Corel Draw/Inkscape

Introduction, exploring Corel Draw screen, using dialog boxes, using roll ups,create/open file, save file, import/export files, print file

- Use of ribbon bar, use of tool box, select object, shaping objects using zoom tool, filling objects, outline objects, use of line tool
- Setting up new drawing, setting multi-page document, undo/redo mistakes, repeat, cut, copy, paste, delete, duplicate, clone
- Insertobject,pastespecial,copyattributesfromselectall,drawingobjects, selecting objects
- Pagesetup,insert/deletepage,useoflayers,rollup,gridandscalesetup, guideline set up

Formattingobjects

- Arrangingobjects:align,order,group,ungroup
 - Arrangingobjects:combine,breakapart,weld,intersection,trim,separate ●
- Mode edit: to line, to curve, stretch, rotate, align, convert to curves
- Creating special effects: Transform roll up, clear transformation, add perspective, envelope roll up
 - Creating special effects: blend roll-up, extrude roll up, counter roll up, power line, power-clip clear effects
 - Workingwithtext:Character,paragraphtext,frame,settingoftabs,indents,bullets, spacing in paragraph text

LISTOFPRACTICALS

1. Usingvariousfeaturesof Photo-shop/GIMP
2. Making multimedia presentations combining, Flash, Photo-shop, such as department profile, lesson presentation, games and project presentation
3. Flip Books: Capture a series of images using your camera's continuous mode. Design yourFlipbook,Printingtheflipbook,LayouttheFlipbookpages,Arrangethepictures, Holding the end of the stack.
4. StopMotionAnimation:usingcharactersin stopmotion animation.

5. Inserting objects in the drawing, aligning, ordering, grouping and ungrouping of those objects
6. Use of combine, break apart, weld, intersection, trim and separate tools in a given drawing
7. Use of mode edit tools i.e. to line, to curve, to stretch, and rotate
8. Creating special effects i.e. transform roll-up, envelope roll-up, add perspective, extrude roll up, contour roll up, power line, power clip, clear effects.
9. To insert character and paragraph text in a drawing and frame, setting of tabs, indents, bullets and spacing in paragraph text.
10. Filling of text to a given path, aligning to baseline, straight text and edit text
11. Using tools such as spell checker, and thesaurus.
12. Using find and replace text utility and type assist.
13. Adding various symbols to a drawing and creating different patterns.
14. To draw various logos with the help of tracing methods.

INSTRUCTIONAL STRATEGY

This subject is completely practical oriented. Stress is to be given to impart hands on experience to the students. With this subject, the students will be able to create, edit, format and print a document with the help of corel-draw, Adobe Photoshop etc.

RECOMMENDED BOOKS

1. Learning Desktop Publishing by Ramesh Bangia; Khanna Book Publishing Co. Pvt. Ltd., New Delhi
2. Desktop Publishing from A to Z by Bill Grout and Osborne; McGraw Hill
3. DTP (Desktop Publishing) for PC user by Houghton; Galgotia Publishing House Pvt. Ltd., Daryaganj, New Delhi.

COMPUTERWORKSHOP

L P
- 4

RATIONALE

The course aims at making the students familiar with various parts of computers and how to assemble them, and different types of peripherals desired. In addition, the course will provide the students with necessary knowledge and skills in computer software installation and maintenance to make him diagnose software faults.

LEARNINGOUTCOMES

After undergoing the subject, the student will be able to:

- Identify various computer components. ●
Write the specifications of a computer.
- Describe and differentiate various types of Motherboard, Processors, RAM, Secondary storage devices.
- Install various components of computer.
- Assemble and de-assemble computer system.
- Install operating system i.e. MS-Window and Linux.
- Diagnose the various faults in computer system i.e. SMPS, HDD, RAM. ●
Identify various cables used for connection.
- Outline the dimensions (space requirements) for setting a computer centre. ●
Install and configure various application software.
- Identify various types of virus and clean the system using various antivirus software.

DETAILED CONTENTS

Part-A(Hardware)

Familiarization and specifications with various components and parts of personal computer: Motherboard details, hard disk drive, floppy disk drive. CDROM drive, DVD, Blu-ray keyboard, display devices, various chips (memory chips and CPU); serial and parallel ports, inkjet, USB Ports, SATA Fire wire, Bluetooth, Dot matrix and Laser printers.

Introduction and working principle of UPS

Assembling and disassembling of PCs, power supply, linear power supply and switch mode power supply, trouble shooting of SMPS.

Setting up of basic infrastructure for computers (including power layout, air conditioning, earthing etc.

Demonstrate various types of cables like twisted pair cable, coaxial cable, fiber optics cable, general purpose cables

Introduction to various networking devices like network interface card, hubs, router, switch, connectors, and modem.

Introduction to single phase and three phase supply and wiring system. Importance of three phase supply and wiring system.

Use of multimeter to test components and measurement of circuit voltage, resistance.

Part-B(Software)

Introduction to FOSS, installation of various operating systems, LINUX/MS windows latest versions. Setting up multiboot system/dual boot system. Familiarization of their features with practical demonstrations. Create window system image. Installation and configuration of device drivers. Disk management

Installation of latest version of application software proprietary/free software like MS-Office/open office, Adobe Photoshop, Corel Draw, Macromedia Flash etc.

Installation and configuration of latest version of database software like Oracle/MySQL/SQL Server etc.

Introduction to Virus/Spyware/Worm/Trojan Horse, their detection, prevention and cure.

Installation, uninstallation and use of Antivirus software.

INSTRUCTIONAL STRATEGY

As the subject is practice oriented, sufficient exercises on assembling and disassembling of computer system should be given. Field visits to the places where assembly of computers is taking place will be helpful to the students. Visits to the manufacturing units of CVT or UPS will also be helpful to the students.

RECOMMENDED BOOKS

- 1) PC Upgrade and Maintenance Guide by Mark Minasi, BPB Publication
- 2) Hardware Bible by Winn Rosch, Techmedia Publications
- 3) IBM PC and Clones by B Govinda Rajulu. Tata McGraw Hill Education Pvt Ltd, New Delhi

- 4) Common Computer Circuits and Faults Vol. 1 by M. Lotia, BPB Publications, New Delhi
- 5) Monitor and Fault Diagnosis Vol. 1 and II. M. Lotia, BPB Publications, New Delhi
- 6) Complete Guide to Windows and Workstation by Peter Norton. TechMedia Publications, New Delhi

GENERAL WORKSHOP-II
(For Computer Science and Engineering, Information Technology, Electronics
and Communication Engineering)

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RATIONALE

Psychomotor skills are mastered through practice, an opportunity therefore, has been extended to students through this course to refine their skills in different trades. The basic skills developed during first semester will be refined during this course by doing higher order skills jobs including machining. In addition to developing general manual and machining skills in the students, the objective of development of sense of dignity of labour, precision, safety at work places, team working and right attitude among the students will also be met.

LEARNING OUTCOMES

After completing the course, the students will be able to:

- Select materials, sequence of operations, select tools to make a given job based on interpretation of drawing as per given specification with close tolerances using at least the resources of three shops.
- Prepare a job as per given specifications for a given shop.
- Specify and read/understand specifications of different types of tools, equipment and machines used in various shops.
- Inspect visually to identify various types of defects in different types of materials. ● Analyze a given job and identify various operations required to make it.
- Follow safety procedures and measures. ● Maintain good housekeeping practices.

DETAILED CONTENTS (PRACTICAL)

Note: The students are supposed to come in proper workshop uniform prescribed by the institute. Wearing shoes in the workshop(s) is compulsory. Importance of safety and cleanliness, safety measures and upkeep of tools, equipment and environment in each of the following workshops will be explained for conduct of practical. The students should prepare sketches of various tools/jobs sequence of operations etc. in their practical notebook.

The following shops are included in the syllabus.

- 1 Welding Shop–II
- 2 Fitting Shop–II
- 3 Sheet Metal Shop–II
- 4 Electric Shop–II
- 5 Carpentry Shop–II
- 6 Electronic Shop–II

1. WELDINGSHOP-II

Safety precautions of concerned shop and use of Personal Protective Equipment (PPE). Introduction to gas welding (Oxy-acetylene welding, Air acetylene welding, Oxy-hydrogen welding). Introduction to gas welding equipment: - Gas welding torch, cylinders, Blow pipe and Pressure regulators etc. Types of gas welding flames. Functions of filler materials and fluxes. Introduction to soldering and brazing. Difference between welding, soldering and brazing. Introduction to resistance welding.

Demonstration of Gas welding equipment, TIG, MIG and Spot welding machines. Demonstration of brazing and soldering

Jobs to be prepared:

Job I Making a lap joint on 75 mm × 35 mm × 3mm M.S. plate using gas welding (Oxy-acetylene).

Job II Making a simple job on spot welding machine.

2. FITTINGSHOP-II

Safety precautions of concerned shop and use of Personal Protective Equipment (PPE). Introduction, function and specification of different types of cutting tools (chisels and scrapers etc.), tightening tools (pliers, screw driver, wrenches etc.) types of drill and drilling machines used in fitting shop. Classification of files: according to cut, grade, and shape. Measuring devices (Fillet/radius gauge, screw pitch gauge, wire gauge, telescopic gauge), Vernier height gauge. Surface gauge and universal surface gauge. Description of drill, reamer, tap and die set. Selection of dies for threading, selection of drill size for tapping.

Demonstration on use of various measuring tools (Vernier caliper, Vernier height gauge and outside and inside micrometers etc.), finding least count and checking of zero error. Demonstration of various types of drills, taps and dies.

Jobs to be prepared:

Job I To make a job by drilling and tapping (manually) process on soft metals- Aluminum or Copper or Bronze.

Job II To Make 'U' type cut-out profile from a square piece of MS flat using hand hacksaw, filing, marking, drilling and measuring operations up to an accuracy of ± 0.1 mm.

3. SHEETMETALSHOP -II

Safety precautions of concerned shop and use of Personal Protective Equipment (PPE). Introduction and functions of various machines and equipment used in sheet metal shop e.g. Shearing Machine, Bar Folder, Burring Machine, Wood Turning Machine, Wiring Machine, Setting Down Machine, Forming Machine, Fly press etc. Introduction to various metal forming processes e.g. Spinning, Punching, Blanking, cup drawing, Introduction to metal spinning process. Introduction of various types of nuts, bolts, screws etc.

Demonstration of various machines and types of nuts, bolts, screws etc.

Jobs to be prepared:

- Job I To prepare a job involving soldering or brazing process. Job
II To fabricate a funnel/conduit pipe from GI sheet.

4. ELECTRICSHOP-II

Safety precautions of concerned shop and use of Personal Protective Equipment (PPE), Introduction and use of single phase and three phase supply, its wiring system and importance. Introduction and function of an electric motor for any three-phase electric machine. Estimating and costing of power consumption. Identification and familiarization with the following tools: Tweezers, Screw Drivers (Different sizes), Insulated pliers, Cutters, Sniper, Philips Screw driver (star screw driver), L-Keys.

Demonstration of dismantling, servicing and reassembling of table/ceiling fan, air-cooler, auto electric iron, heater etc. Testing and reversing direction of rotation of single phase and three phase motors and their wiring methods.

Job Practice:

Job I Connection of single-phase energy meter with supply and load including reading and working out power consumption and cost of energy.

Job II Finding faults in electric circuits, machines, with series testing lamp and multimeter.

Job III Connection and wiring practice for reversing direction of rotation of single phase and three phase motors

5. CARPENTRYSHOP-II

Safety precautions of concerned shop and use of Personal Protective Equipment (PPE). Introduction, parts and functions of Jig saw and radial saw wood working machine, Band saw, Circular saw and Electric Planer. Introduction and basic functions of Wood working lathe and its tools. Saw re-sharpening machine, wood working lathe, Saw Brazing unit.

Demonstration of Rip Saw, dovetail saw and Tenon saw. Method of sharpening various saws. Demonstration on Band Saw and Circular Saw, Chain and Chisel, Universal wood working machine, Saw re-sharpening machine, Saw Brazing unit.

Jobs to be prepared:

- Job I Preparation of mitre joint.
- Job II Preparation of a lengthening joint

6. ELECTRONIC SHOP-II

Identification and familiarization with tools used in laying of networking, monitoring systems.

Identification and familiarization with different types of Routers, Modems, Switches, Smart hubs etc.

Job Practice

- Job I Creation of LAN. connecting at least 4 systems.
- Job II Use of various types of switches and protective devices in electronic circuits
- Job III To make regulated power supply on general purpose PCB.

Note:-

1. Workshop instructors will guide and help the students throughout the practical class in order to explain and complete the job according to syllabus and for providing necessary facilities to the students during performance of practical by observing the safety precautions
2. The Workshop Superintendent or Foreman Instructor or Instructor will demonstrate and deliver the theoretical instructions with regard to introduction, functions, classification and specification of tools, instruments, equipment, apparatus etc. of all the topics covered in the syllabus of workshops.
3. The Workshop Superintendent or Foreman Instructor will also conduct the mid-term test and final practical exam of this subject.

RECOMMENDED BOOKS

1. Workshop Practice By Swaran Singh, S.K. Kataria & Sons Publisher of Engineering Books New Delhi.
2. Workshop Practice by H.S. Bawa; Tata McGraw Hill Publishers, New Delhi.
3. Workshop Technology I, II, III, by S.K. Hajra, Choudhary and A.K. Choudhary; Media Promoters and Publishers Pvt. Ltd. Mumbai
4. Workshop Technology Vol. I, II, III by Manchanda; India Publishing House, Jalandhar
5. Workshop Technology by B.S. Raghuvanshi; Dhanpat Rai and Co., New Delhi

TRAFFIC AWARENESS & ROAD SAFETY CAMP (II)

A diploma holder must have knowledge of various types of traffic rules and regulations. Road safety education is vital for people of all ages. As a responsible citizen, you should be aware of each and every road safety rule. Observation is the key skill you need in ensuring road safety. By obeying safety rules and regulations, you can save yourself and others on the road. This camp covers the basic concepts of traffic rules and safety. Lectures will be delivered on following broad topics with the coordination of Distt. Traffic police. There will be no exam for this camp.

1. Time management
2. Traffic light signals
3. Speed limits of vehicles
4. Schedule of offences
5. Dividing lines
6. Proper road maintenance and warnings
7. Test yourself

